

## **CARBON POLICY**

### **POLICY STATEMENT**

**We are totally committed to improving performance in relation to climate change/carbon/energy management.**

As highlighted in our Environment Policy we will seek to minimise our carbon footprint through:

- Identifying cost effective green energy sources.
- Planning for and implementing changes to our power and lighting.
- Undertaking 'meetings without miles' (web cam, conference calls, SKYPE and one to one telephone meetings) combined with a planned increase in sustainable modes of travel. (Walking, cycling, bus, park & ride, train, taxi, car passenger and working from home).
- Proactively foster a culture of home-working and working remotely to enhance efficiency and effectiveness.

### **POLICY AIMS AND OBJECTIVES**

- We are aiming to reduce our organisational carbon footprint by 10% by 2015.
- LED lighting will be introduced within all of our buildings to reduce energy and carbon usage.
- All company vehicles will be eco-friendly wherever practicable.
- Reduction in fuel and carbon due to more efficient working/meetings e.g. SKYPE, conference calls.
- The Environment and Carbon Policy will become a regular item on team agendas and formally reviewed periodically by the Board. This will ensure that the policy remains appropriate and current to the organisation.
- The policy will be communicated to all members of the organisation. It is an integral part of the formal induction process and reviewed regularly at team meetings.

I confirm that the above particulars are correct.

<b>Name</b>	<b>Mark Sait</b>		
<b>Position</b>	<b>Director</b>	<b>Date</b>	<b>5<sup>th</sup> August 2013</b>